KCPS
Virtual Day Plan
2023-2024

MSDE Guidelines

- MSDE has allowed us to repurpose certain days as virtual school days
- Opportunity to use a total of 8 days
  - 5 synchronous days
  - 3 asynchronous days
- Synchronous: Access to a minimum of 4 hours of instruction
- Attendance will be taken and communicated with parents
- Opportunities for students to make-up missed work and will not negatively impact a student's grade
- Plan must be posted on website, presented at a BOE meeting, and parents provided an opportunity to comment

KCPS Virtual Days

Three Asynchronous Days

➢ Convert **December 21st** to an asynchronous day for students to provide flexibility to our families

➢ Move the **March 28th** Early Release day to **March 27th** and **convert March 28th to an asynchronous day** (the day before spring break)

➢ KCHS graduation day will be asynchronous to allow all staff to attend the ceremony

Five Synchronous Days

➢ Convert **November 8th** to a synchronous to "test-run" virtual learning

➢ **Four days** for inclement weather

Implementing the plan

- Schools will distribute and collect chromebooks and adapters to and from students
- Principals and counselors will work with families to determine barriers to virtual learning.
- The Schoology Learning Management System will be utilized by all K-5 staff, students, and families in the 2023-2024 academic year.
- PreK will utilize SeeSaw
- Paper packets of instructional materials will be prepared for identified students
- Staff will practice navigating Schoology and SeeSaw in advance with students so they are comfortable accessing the online platform.
- Teachers will give students directions on how to access the teacher and assignments during remote learning.

Synchronous Instruction

Students will be online in real time (following a schedule) learning virtually with their class and teachers.

- Up to five days can be used for Synchronous instruction
- Daily schedule will be provided by the teacher
  - PreK/K provide paper packets as option
  - K-5 post lessons in Schoology
  - Provide live instruction through link provided in Schoology (Google Meets, NOT Zoom)
- K-5 students will have a minimum of four hours of instruction on a synchronous virtual day.

Asynchronous Instruction

- Devices will be distributed in advance of these days
- Work provided in Schoology or SeeSaw or Paper Packets

Accommodations

- General education teachers and special education teachers will work collaboratively to ensure that all students with disabilities receive their accommodations. Students with a 504 Plan will also continue to receive their accommodations through virtual instruction.
- All special education services will continue as outlined in the student's Individualized Education Plan. Services will be provided synchronously, asynchronously or through supplemental materials as outlined in the student's IEP. Supplementary aids/services will continue to be provided as outlined on the student's IEP.

Attendance

Attendance will be taken in the following ways:

- **Students who participate:**
  - Attending live instruction in Schoology Platform
  - Work Completion
- **Students who do not participate:**
  - Make-up work will be provided

- Students/Parents/Guardians should check their Schoology pages, District and School websites, and social media pages for directions and guidance.

Feedback/Comments

- Public comments and questions regarding the plan be submitted via email to: Dan Divilio, KCPS Public Relations/Communications
- The public is also welcome to address the Board of Education during Public Participation portion of the April 3rd meeting which will begin at 6:30pm, 5608 Boundary Avenue, Rock Hall, MD 21661