



Kent County Public Schools

Growing a Community of Leaders

THE BOARD OF EDUCATION OF KENT COUNTY, MD

REQUEST FOR PROPOSALS
Kent County Public Schools
Core Switches
Proposal # 20-WP02-25

Proposal Posting Date: February 25th, 2020
Proposal Due Date: March 26th, 2020

Kent County Public Schools
Technology Department
5608 Boundary Avenue
Rock Hall, MD 21661

CONTACT: William Poore
PHONE: 410-778-7139
Email: wpoore@kent.k12.md.us

Minority Business Enterprises (MBE's) are encouraged to participate.

The Board of Education reserves the right to waive any informality in, or to reject, any or all proposals.

The Kent County Board of Education does not discriminate in admissions, access, treatment, or employment in its programs and activities on the basis of race, sex, age, color, national origin, religion, disability, sexual orientation or other basis prohibited by law. Appropriate accommodations for individuals with disabilities will be provided upon request.

Project Description:

Kent County Public Schools is currently accepting bids for replacement of current Cisco network switches for the Kent County Public School System.

Kent County Public Schools are looking to augment and replace the current Cisco switches at two different locations comprising of our Kent County High School and Henry Highland Garnet Elementary. The purpose of this RFP is to:

- (a) Select a competent vendor who has sufficient experience supplying, installing, training and supporting Network Switching infrastructure that satisfies the requirements;
- (b) Acquire hardware, software, maintenance and support and implementation services required to deploy the Network Switching Infrastructure.

Project Requirements:

We are looking for **two (2)** core Cisco Catalyst C9500-24Y4C switches or equivalent, with the minimum specifications listed below:

24 Ports (10gb fiber ports)
Power Supplies
1 Year or 3 Year Support Plan (8 Hour Response Time)
8 10GB ER Single-Mode Fiber SFP Modules
4 10GB LR Single-Mode Fiber SFP Modules
10 1GB SR Single-Mode/Multimode (1000Base-LX/LH) Fiber SFP Modules
12 1GB Ethernet (1000Base-T Copper) SFP Modules

Please also quote Redundant Power Supplies (cost allocated separately)

It is the bidder's responsibility to demonstrate equivalency of any offered equipment.

The following Kent County Public School sites will require upgrades to their current switches:

Henry Highland Garnet Elementary School
Kent County High School

Consideration criteria:

- Cost of services
- Compatibility of support
- Quality of support
- Reliability of product
- Overall effectiveness of solution

Proposal Submission Requirements:

- All proposals must include the cost of the entire project, including hardware, services, configuration, licensing, warranty and shipping.
- Proposals should be sealed and labeled in an envelope with the proposal number, title and directed to:

Kent County Public Schools
 Attn: Ms. Alleesa Stewart
 Supervisor of Finance
 5608 Boundary Avenue
 Rock Hall, MD 21661

Bid Description:

For this service to be financially feasible, it will be essential to qualify and receive funding for the Schools and Libraries Division (SLD). Any vendor to be considered for the award for this project must provide a solution meeting all the criteria necessary to provide a functional system, as well as the criteria as required by SLD.

All awards and contracts shall be contingent upon approval of funding including E-Rate funding approval and local funding approval.

Attach to the Bid a complete description of the proposed equipment and services including performance specifications, proposed technological solutions, equipment, warranties, etc. List all equipment and software proposed to include model numbers, version numbers, etc. All equipment is subject to approval by KCPS (Kent County Public Schools).

Bid notices will be posted in the Kent County Public Schools' Website and available at the Kent County Public Schools' Central Office, 5608 Boundary Avenue, Rock Hall Maryland, on or after February 25, 2020

All questions or requests for interpretation shall be submitted in writing to the above address or email to wpoore@kent.k12.md.us, to the attention of William Poore, Supervisor of Technology, Kent County Public Schools, 5608 Boundary Avenue, Rock Hall, MD, 21661.

All bidders shall be registered as a service provider with the Universal Service Administrative Company–School and Libraries Division (USAC–SLD) for the E–Rate Program. Bidders agree to comply with all requirements of the E-Rate Program for service providers. All bidders shall furnish their Service Provider Identification Number (SPIN) on their bid form. Minority business enterprises are encouraged to participate.

If by October 31 of each year of the contract, starting with the first year, the service provider has not fully complied with all of the requirements of the contract applicable by that date, then the Kent County Board of Education shall have the right to notify the service provider in writing of its intention to terminate the contract effective on June 30 of the following year.

All awards and contracts shall be contingent upon approval of funding including E-Rate funding approval and local funding approval.

Service provider shall identify any specific components or costs included in the proposal that are not eligible for E-Rate funding. Any components of service not eligible for E-Rate funding must be cost allocated separately on the bid form.

Service provider shall identify which products and/or services are eligible for E-Rate funding in either Category 2 Internal Connections or in Category 2 Basic Maintenance of Internal Connections, including their percentage of E-Rate eligibility. See the Bid Form.

KCPS will utilize the Form 474 Service Provider Invoice (SPI) method. Using this method, the service provider will invoice the applicant for only the non-discount portion of the cost as shown on the Funding Commitment Decision Letter (FCDL). The service provider may then file a Form 474 for reimbursement from USAC for the discount portion of the cost as also shown on the FCDL.

Under some circumstances the applicant may elect to use the Form 472 Billed Entity Applicant Reimbursement (BEAR) method for reimbursement of eligible Category 2 E-Rate funds. If the Form 472 BEAR method is selected the service provider will be notified when the purchase order is issued. If not specifically stated on the purchase order, the applicant shall utilize the Form 474 SPI method.

Whichever method is used, the service provider is responsible for stating the eligibility percentage of all products or services to be offered on the Bid Form. These eligibility percentages will be used by the applicant on the Form 471. This provision is a condition of your bid submission and cannot be modified, changed, or nullified by any statement or language in your bid, service agreement, or contract.

If the service provider intends for there to be a contract for the services being bid, then a copy of the contract signed by the bidder shall be submitted with the bid. The contract shall also include a signature line for approval by the bidding entity.

If your bid includes any item for which either the manufacturer or USAC have determined E-Rate funding eligibility, then you must list the part number/SKU of the item, its E-Rate eligibility percentage, and the source of the eligibility determination. Include this documentation with your bid submission.

On the bid form you must itemize all equipment/services including all accessories included in the bid if these are priced as separate items. Examples may include cables, optical receivers, fan units, configuration, licenses, installation, power supplies, etc.

Any bid containing pricing for Basic Maintenance of Internal Connections (BMIC) shall cross reference the specific equipment, building location, and term of service (beginning and end dates).

A manufacturer's multi-year warranty for a period of up to three years that is provided as an integral part of an eligible component, without a separately identifiable cost, may be included in the cost of the component. If your bid includes any such warranty, provide a detailed description.

The Kent County Board of Education reserves the right to waive any informality in, or to reject any and all bids.

The Kent County Board of Education reserves the right to award the contract (subject to funding/procurement window) to the vendor who offers the best solution in the sole opinion of the school system.

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Award Process/Timeline:

There will be no pre-proposal meeting.

All proposals are due by March 26th,2020 at 3:00pm. Late proposals will be rejected and returned unopened.

All proposals will be evaluated according to the consideration criteria by Kent County Public Schools Technology Department and a recommendation for award will be presented to the Kent County Board of Education.

Kent County Public Schools, RFP for Site to Site Switches/Support
 Bid Form, Category 2 Internal connections (IC) and/or Basic Maintenance of Internal Connections (BMC)

 Company Name

 SPIN

School/Library/ NIF	Qty.	Manufacturer/ Model	Part Number/SKU	Product Description	Unit Price	Total Cost	Percent E-Rate Eligible as IC	Percent E-Rate Eligible as BMC
Total								

Use additional Bid Forms sheets as needed.

- NIF - Non-Instructional Facility (such as Central Offices, Support Services, Transportation, Warehouses, etc.)
- Provide subtotals by school/library/NIF.

 Authorized Signature

 Date

 Email

 Printed Name & Title

 Phone